CONTENTS

Purpose	1
1. TWL Enrolment	2
1.1 Adding an Enrolment	2
1.2 Estimated Post Transplant Survival (EPTS)	4
2. Patient Category	5
2.1 Urgent Kidney Listing	5
2.1.1 National Urgent	5
2.1.2 State Urgent	7
2.1.3 Manually Update Paediatric Status	8
2.2 National Priority Listing- Kidney/Pancreas	10
2.3 Urgent (National Notification)- Lung	10
2.4 Urgent- Heart	11
2.5 Urgent- Liver	12
3. Kidney Acceptance Criteria	12
3.1 Accept ABO Incompatible (ABOi) Donors	12
3.2 Increased Viral Risk (IVR) Donors	15
3.3 Tumour Resected Kidney Donor	17
4. Kidney Waiting Time Calculations	20
4.1 Enter Dialysis Information	20
5. Changes to TWL Enrolment	22
5.1 Changing a Recipient Status	22
5.2 Ending an Enrolment	23
5.3 Remove Hospital or Provider Links	25
5.4 Transfer a Recipient Interstate	27
Appendix 1: List of Renal Transplant Units in Australia	29
Appendix 2: List of Heart, Lung, Liver, Intestine, Pancreas and Pancreas Islet Transplant Units in Australia	30
Appendix 3: Organ Specific Data Fields	31
Appendix 4: On Hold Reasons	32
Definitions	33
Referenced External Documents	33
Referenced Internal Documents	34
Change History	34
Flectronic Signature	34

PURPOSE

This document describes the process of managing a recipient who is on a kidney, thoracic (i.e. heart or lung), abdominal (i.e. liver, pancreas, pancreas islets, intestine, kidney and pancreas) or other combined organs Transplant Waiting List (TWL).

The transplant unit assesses the person's eligibility for transplant against the TSANZ's Clinical Guidelines for Organ Transplantation from Deceased Donors. Recipients can only be added to the TWL if the request is from a recognised transplant unit and associated clinical units (see Appendix 1 and 2 for Renal, Heart, Lung, Liver, Intestine, Pancreas and Pancreas Islet transplant units).

1. TWL ENROLMENT

A recipient can be enrolled on the Transplant Waiting List via the registration process in the Transplantation Portal. Through this process the Transplant Coordinators create a new record for the recipient or enter clinical information into the recipients existing record.

For further information on this process refer to Organ Program Registration-Laboratory Portal, OM-040.

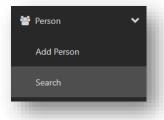
There are specific fields in the TWL enrolment related to each organ.

Refer to Appendix 3 for these fields.

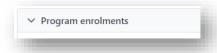
1.1 ADDING AN ENROLMENT

If the recipient's person profile has been created in OM via the LIMS import, then the enrolment for the organ will have been already created but is required to be updated.

1. Search for the person.

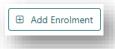


2. Click Program enrolments.

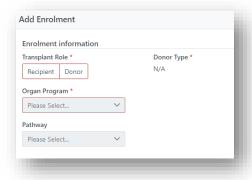


3. If there is an existing enrolment but no pathway, go to step 5. If there is no enrolment, click **Add Enrolment**, and go to step 4.

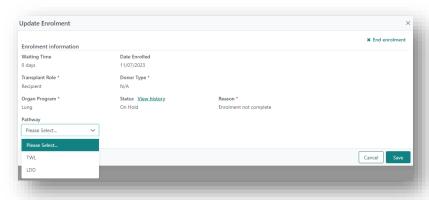
OM-051 VERSION: 3 EFFECTIVE DATE: 17/09/2024



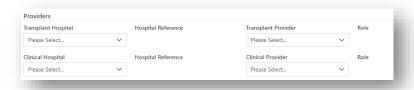
4. Select the **Transplant Role** as Recipient; **Organ Program** as per required organ and **Pathway** as TWL. Continue to step 6.



5. If there is an existing enrolment with no pathway, click **Edit** and select the **Pathway** TWL from the dropdown menu.



6. Select the **Providers** from the dropdown. These links are required to be added into the **Providers** section before they can be selected in the enrolment.



Note: The **Transplant Hospital** must be populated as part of readiness criteria. Refer to *OM-070 Readiness Criteria- Laboratory Portal* for further information.

7. Click Save.



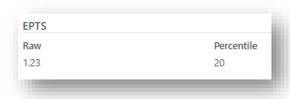
1.2 ESTIMATED POST TRANSPLANT SURVIVAL (EPTS)

EPTS score (raw and percentage) is calculated automatically by OrganMatch for Kidney TWL and KPD and Kidney/Pancreas TWL enrolments, using the following information:

- Date of birth
- Number of previous solid organ transplants
- Dialysis for matching start date

Any change in these values will cause OrganMatch to recalculate the EPTS; it is also recalculated overnight.

The value will be calculated, even if the person is on hold or not ready, as long as the values required for the calculation have been entered into OrganMatch.



2. PATIENT CATEGORY

2.1 URGENT KIDNEY LISTING

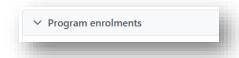
Complete the following subsections upon receiving a completed OrganMatch - Kidney Transplant Waiting List (TWL) Urgent Listing Form (OM-080) or similar documentation from state renal advisory committees.

2.1.1 NATIONAL URGENT

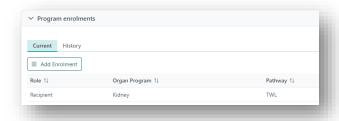
Recipients listed as nationally urgent will be matched on the National Allocation List after level 1 and before level 2. Refer to *OM-012 Principles of the Kidney Matching Algorithms* for more details on the matching process.

To end national urgency status, the enrolment must be ended, and a new TWL enrolment must be created, if still on the TWL program.

1. Go to the Person details and click Program enrolments.



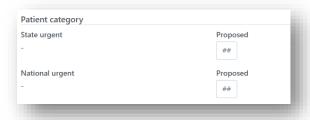
2. Click on the Kidney TWL enrolment.



3. Click Edit.



4. In the Patient category, enter 1 in the Proposed field for National urgent.



5. Click **Save.** Attach the approval documentation as a note.



- 6. A notification is generated to the Laboratory Portal to Authorise State and/or National Urgency.
- 7. A second user is required to authorise the National Urgency. Click on the enrolment and click Edit.



8. Click Authorise.

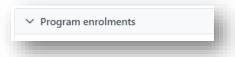


2.1.2 STATE URGENT

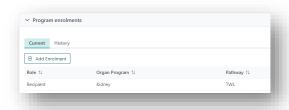
Medically urgent recipients can be listed as 'state urgent' in OrganMatch. This will allow the recipient to be matched with a deceased donor using the state urgent algorithms. Refer to *OM-012 Principles of the Kidney Matching Algorithms* for more details on the matching process.

To end state urgency status, the enrolment must be ended, and a new TWL enrolment must be created, if still on the TWL program.

1. Go to the Person details and click Program enrolments.



2. Click on the Kidney TWL enrolment.



3. Click Edit.



4. In the Patient category, enter 1 in the Proposed field for State urgent.



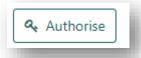
5. Click **Save.** Attach the approval documentation as a note.



- 6. A notification is generated to the Laboratory Portal to Authorise State and/or National Urgency.
- 7. A second user is required to authorise the National Urgency. Click on the enrolment and click Edit.



8. Click Authorise.



2.1.3 MANUALLY UPDATE PAEDIATRIC STATUS

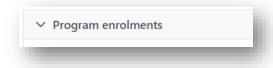
Recipients younger than 18 years old are considered as paediatric by the matching algorithm in OrganMatch. This is an automatic flag in the program enrolment.

A recipient may be granted paediatric status when they do not meet the above criteria (i.e. they are older than 18) by their clinician's decision to extend their time as a paediatric.

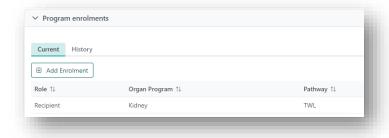
To end the manually added paediatric status, the TWL enrolment must be ended, and a new TWL enrolment must be created.

OM-051 VERSION: 3 EFFECTIVE DATE: 17/09/2024

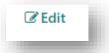
1. Go to the Person details and click Program enrolments.



2. Click on the Kidney TWL enrolment.



3. Click Edit.



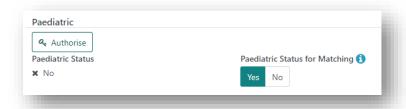
4. In the Paediatric section, select Yes for Paediatric Status for Matching.



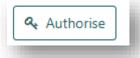
5. Click **Save.** Attach the approval documentation as a note.



- 6. A notification is generated to the Laboratory Portal to Authorise the Paediatric override.
- 7. A second user is required to authorise the Paediatric Status for Matching. Click on the enrolment and click **Edit.**

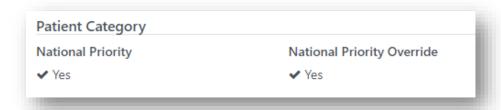


8. Click Authorise.



2.2 NATIONAL PRIORITY LISTING- KIDNEY/PANCREAS

A kidney/pancreas recipient may be listed as National Priority if they meet the criteria of mPRA>75% and be on dialysis. The National Priority field is not editable, and the value will be set by system. The National Priority Override field can be edited to override the value set by the system. This ability to edit the National Priority Override field is only available to the Business Admin user role.



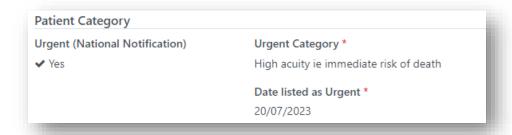
2.3 URGENT (NATIONAL NOTIFICATION)- LUNG

A lung recipient maybe listed as Urgent. There are three categories in use:

- High acuity ie: immediate risk of death
- Highly sensitised ie >95% cPRA
- Recipient < 16 years old

OM-051 VERSION: 3 EFFECTIVE DATE: 17/09/2024

This information is managed by the transplant units and can be only updated via the Transplantation portal.



2.4 URGENT- HEART

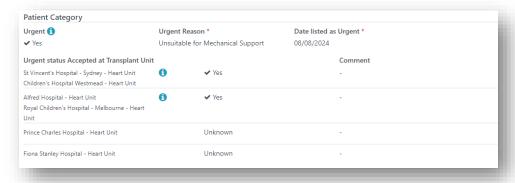
A heart recipient maybe listed as Urgent. To be included in the Heart National Urgent algorithm, the donor state Heart Transplant unit must have accepted this recipient as urgent. This is then recorded in the recipient's enrolment.

Refer to Principles of the Heart Matching Algorithm, OM-049 for further information on the Heart Matching Algorithm.

There are two categories in use.

- Unsuitable for Mechanical Support
- Life threatening complications whilst on support

This information is managed by the transplant units and can be only updated via the Transplantation portal.

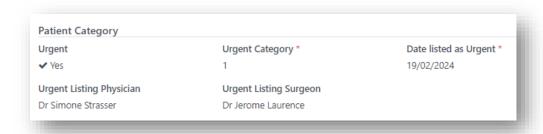


2.5 URGENT- LIVER

A liver recipient maybe listed as Urgent. There are five categories in use.

- 1
- 2a
- 2b
- 2c
- Share 35

This information is managed by the transplant units and can be only updated via the Transplantation portal.



3. KIDNEY ACCEPTANCE CRITERIA

Additional criteria may be added to a recipient's enrolment to be used for matching or to expand the pool of donors that the recipient can be matched with.

3.1 ACCEPT ABO INCOMPATIBLE (ABOI) DONORS

A recipient with blood group A or B may consent to receive an organ from a donor who has an incompatible blood group. It is the clinical/transplant unit's responsibility to test the recipient's blood group titre and to obtain the appropriate consent.

When advised by the clinical/transplant unit, complete the following steps to record or to renew the consent that a blood group A or B recipient is willing to accept an ABO incompatible (ABOi) transplant from a blood group AB donor.

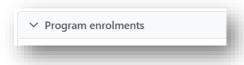
Note: ABOi is only relevant to A and B recipients to receive an AB donor. Other options appear in OM but there is no functionality in the matching algorithms.

If changes are made to **Willing to accept** from the Transplantation Portal, the Laboratory Portal user can skip to Step 9 below.

OM-051

EFFECTIVE DATE: 17/09/2024

1. Go to the **Person details** and click **Program enrolments.**



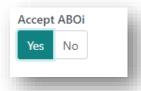
2. Click on the Kidney TWL enrolment.



3. Click Edit.



4. In the Willing to accept section, select Accept ABOi as Yes.



5. Enter the **Date of Consent**.



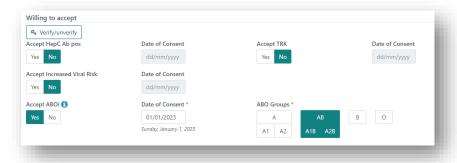
6. Select the blood group AB (to select both A1B and A2B) for the ABO groups that the recipient can receive.



7. Click **Save.** Attach the consent documentation as a note.



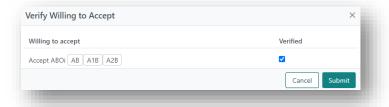
- 8. A notification is generated to the Laboratory Portal to Verify ABOi for Kidney TWL.
- 9. A second user is required to verify Accept ABOi. Click on the enrolment and click Edit.



10. Click Verify/unverify.



11. In the Verify Willing to Accept pop up, tick the Verified check box and click Submit.

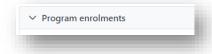


12. A notification is generated to the Transplantation Portal that the recipients ABOi has been verified for Kidney TWL.

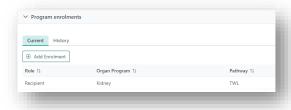
3.2 INCREASED VIRAL RISK (IVR) DONORS

Recipients may be consented to accept a deceased donor with increased viral risk. The consent paperwork may be forwarded to the laboratory or the Willing to accept can be updated from the Transplantation Portal. Proceed to step 8 if this information has been updated through the Transplantation Portal.

1. Go to the Person details and click Program enrolments.



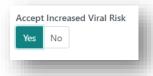
 $2. \quad \hbox{Click on the Kidney TWL enrolment}.$



3. Click Edit.



4. In the Willing to accept section, select Accept Increased Viral Risk as Yes.



5. Enter the Date of Consent.

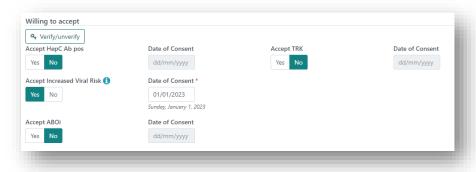


6. Click **Save.** Attach the consent documentation as a note.



7. A notification is generated to the Laboratory Portal to Verify Increased Viral Risk for Kidney TWL.

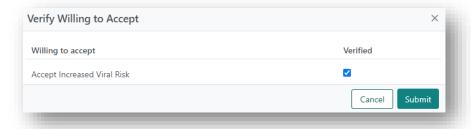
8. A second user is required to verify Accept Increased Viral Risk. Click on the enrolment and click Edit.



9. Click Verify/unverify.



10. In the Verify Willing to Accept pop up, tick the Verified check box and click Submit.



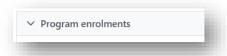
11. A notification is generated to the Transplantation Portal that the recipients Increased Viral Risk has been verified for Kidney TWL.

3.3 TUMOUR RESECTED KIDNEY DONOR

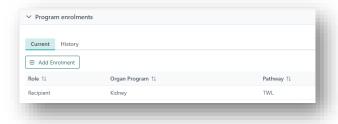
Recipients may be consented to accept a tumour resected kidney donor. The consent paperwork may be forwarded to the laboratory or the Willing to accept can be updated from the Transplantation Portal. Proceed to step 8 if this information has been updated through the Transplantation Portal.

OM-051 VERSION: 3 EFFECTIVE DATE: 17/09/2024

1. Go to the Person details and click Program enrolments.



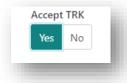
2. Click on the Kidney TWL enrolment.



3. Click Edit.



4. In the Willing to accept section, select Accept TRK as Yes.



5. Enter the **Date of Consent**.



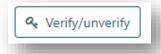
6. Click **Save.** Attach the consent documentation as a note.



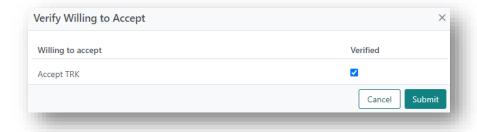
- 7. A notification is generated to the Laboratory Portal to Verify TRK for Kidney TWL.
- 8. A second user is required to verify **Accept TRK**. Click on the enrolment and click **Edit**.



9. Click Verify/unverify.



10. In the Verify Willing to Accept pop up, tick the Verified check box and click Submit.



11. A notification is generated to the Transplantation Portal that the recipients TRK has been verified for Kidney TWL.

4. KIDNEY WAITING TIME CALCULATIONS

To be eligible for the Kidney TWL, the recipient must be on dialysis. Recipients accrue waiting time for a transplant while on dialysis.

The dialysis start date is used in the calculation of the recipients' waiting time on the TWL, therefore the dialysis start date is required to be eligible for matching on this program. For a second or subsequent transplant, waiting time is calculated from the date that dialysis was recommenced.

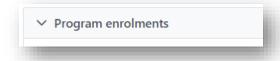
On occasion a kidney transplant will fail very early or does not function at all. When a transplant fails very early, it may be possible for the recipient to retain their original waiting time. Usually this would only apply to graft loss for technical reasons or due to organ quality and would not normally apply in the case of graft loss due to early rejection or disease recurrence.

In Australia, if a kidney transplant fails within the first 12 months the recipient can retain their original accrued waiting time when/if they are relisted for a subsequent transplant. Approval for reinstatement of waiting time needs to be obtained by the relevant state based renal transplant advisory committee (TSANZ Clinical Guidelines for Organ transplantation from Deceased Donors).

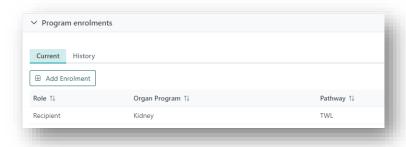
4.1 ENTER DIALYSIS INFORMATION

The dialysis start date can be entered in the enrolment through the Transplantation Portal. Complete the below steps if this date is entered through the Laboratory Portal.

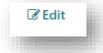
1. Go to the **Person details** and click **Program enrolments.**



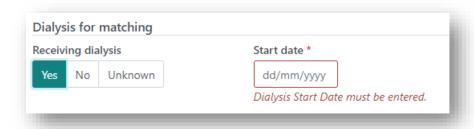
2. Click on the Kidney TWL enrolment.



3. Click Edit.



4. In the **Dialysis for matching** section, select **Yes** for **Receiving dialysis** and enter the dialysis start date.



5. Click Save.



5. CHANGES TO TWL ENROLMENT

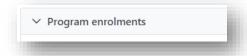
Coordinators in the Transplantation Portal can change the status of the enrolment for their recipients.

If a recipient is temporarily unavailable for transplant, then the recipient's clinical or transplant unit may classify the recipient as **On Hold** and the recipient will not receive any offers of transplant.

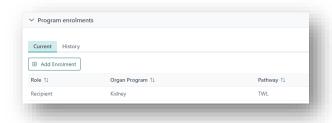
The laboratory may need to update the status on **On Hold** if the recipient has had a sensitising event and further testing is required.

5.1 CHANGING A RECIPIENT STATUS

1. Go to the Person details and click Program enrolments.



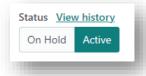
2. Click on the TWL enrolment.



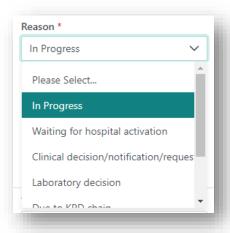
3. Click Edit.



4. Select On Hold in the Status.



5. Select the **Reason** from the dropdown menu. Refer to Appendix 4 for the reasons and descriptions.



Note: The **On Hold** reason of **Waiting for hospital activation** and **Clinical decision/notification/request** allow access for Transplant Portal users to update the status to **Active**.

6. Click Save.



7. A notification is generated to the Transplantation Portal that the recipient's enrolment status is now on hold.

5.2 ENDING AN ENROLMENT

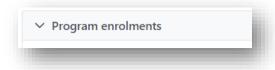
The recipient must be removed from the program if:

- they transfer to interstate OrganMatch Lab. Transferring to an interstate Transplant centre may not require an OrganMatch lab transfer or ending an enrolment.
- they receive a transplant.
- they are deceased.
- they are no longer medically suitable for transplant.
- the recipient becomes a deceased organ donor.

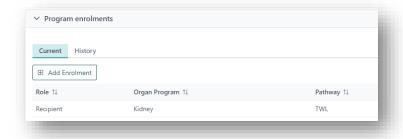
OM-051 VERSION: 3

EFFECTIVE DATE: 17/09/2024

1. Go to the Person details and click Program enrolments.



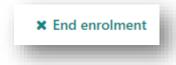
2. Click on the TWL enrolment.



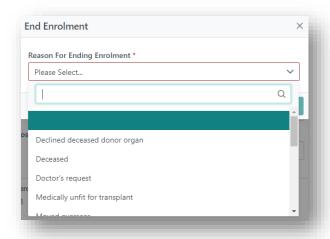
3. Click **Edit**. The **Edit** button changes to the **End enrolment** button.



4. Click End enrolment.



5. Select the **Reason For Ending Enrolment** from the dropdown menu. If **Other** is selected, additional information in the **Reason** free text field should be entered.



6. Click Save.

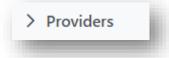


7. A notification is generated to the Transplantation Portal that the recipient's enrolment status has been ended.

5.3 REMOVE HOSPITAL OR PROVIDER LINKS

When changing hospitals or clinicians, all requests for a change of unit or change to a recipient's clinician must be given in writing. This is particularly important, as clinicians will be able to access recipient data via OrganMatch once linked to a recipient.

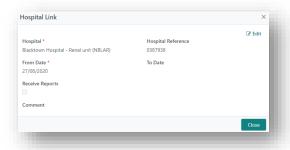
1. Go to the **Person** details and click **Providers**.



OM-051 VERSION: 3

PAGE 25 OF 34

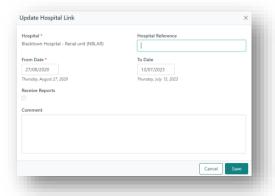
2. Click on the link of the hospital or provider.



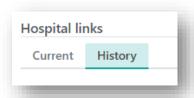
3. Click Edit.



4. Enter the end date in the **To Date** field and click **Save**.



5. The link is moved from the **Current** tab to the **History** tab.

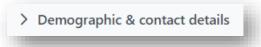


5.4 TRANSFER A RECIPIENT INTERSTATE

A recipient may be transferred to an interstate hospital or transplant unit. If the recipient is currently enrolled on a program, confirm the transfer with the current transplant unit prior to proceeding.

The recipient's enrolment and hospital and provider links may need to be ended. Refer to **5.2 Ending an Enrolment** and **5.3 Remove Hospital or Provider Links** to perform these processes.

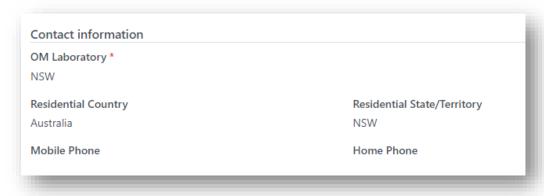
1. Go to the Person details and click Demographic & contact details.



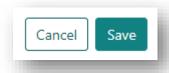
2. Click Edit.



3. In the Contact information section, update the OM Laboratory and Residential State/Territory fields.



4. Click Save.



5.	A notification is sent in the Laboratory Portal to the new OM laboratory.

VERSION:

FFECTIVE DATE: 17/09/2024 PAGE 28 OF 34

APPENDIX 1: LIST OF RENAL TRANSPLANT UNITS IN AUSTRALIA

State	Renal Transplant Unit(s)
NSW	 The Children's Hospital at Westmead John Hunter Hospital Prince of Wales Hospital Royal North Shore Hospital St Vincent's Hospital, Sydney St Vincent's Private Hospital, Sydney Royal Prince Alfred Sydney Children's Hospital Westmead Hospital
VIC	 Westmead Hospital The Alfred Hospital Austin Hospital Monash Medical Centre Royal Children's Hospital The Royal Melbourne Hospital St Vincent's Hospital, Melbourne Monash Children's Hospital
SA	Royal Adelaide HospitalWomen's and Children's Hospital
WA	 Fiona Stanley Hospital Sir Charles Gairdner Hospital Perth Children's Hospital
QLD	 Princess Alexandra Hospital Queensland Renal Transplant Service

APPENDIX 2: LIST OF HEART, LUNG, LIVER, INTESTINE, PANCREAS AND PANCREAS ISLET TRANSPLANT UNITS IN AUSTRALIA

Organs	Transplant units in each Australian state				
NSW		Vic	SA	WA	Qld
Heart	St Vincent's Hospital, Sydney The Children's Hospital Westmead	The Alfred Hospital Royal Children's Hospital	N/A	Fiona Stanley Hospital	Prince Charles
Lung	St Vincent's Hospital, Sydney	The Alfred Hospital	N/A	Fiona Stanley Hospital	Prince Charles
Liver	Royal Prince Alfred (adult) Children's Hospital Westmead (paediatric)	The Austin Hospital (adult) Royal Children's Hospital (paediatric)	Flinders Medical Centre (adult)	Sir Charles Gardiner Hospital (adult)	Princess Alexandra Hospital (adult) QLD Children's Hospital (paediatric)
Kidney and Pancreas	Westmead	Monash medical Centre	Royal Adelaide	N/A	N/A
Pancreas Islet	Westmead	St Vincent's Melbourne	Royal Adelaide	N/A	N/A
Intestine	N/A	The Austin Hospital	N/A	N/A	N/A

FECTIVE DATE: 17/09/2024 PAGE 30 OF 34

APPENDIX 3: ORGAN SPECIFIC DATA FIELDS

Organ	EPTS	Clinical Parameters	Patient Category
Kidney	RawPercentile	N/A	State UrgentNational Urgent
Kidney/Pancreas	RawPercentile	 Referral Date eGFR at referral Date eGFR is less than 15ml/min Activation Date 	National PriorityNational Priority Override
Lung	N/A	Acceptable Height Range	Urgent (National Notification)
Heart	N/A	N/A	 Urgent Urgent Reason
Liver	N/A	N/A	 Urgent Urgent Category Priority for allocation

APPENDIX 4: ON HOLD REASONS

Reason	Description
In progress	Testing is underway.
Waiting for hospital activation	Testing is complete but hospital work up not complete.
Clinical decision/ notification/request	Clinical/Transplant unit has changed to status to On Hold so the recipient doesn't receive offers. May be due to the recipient being not well or on holidays).
Lab decision	Further testing is required, e.g. after a blood transfusion.
Change in Sensitisation Category	Recipient requires a review of their Unacceptable Antigen Profile due to changes in their sensitisation.
Due to KPD chain	Placed on hold by the National ANZKX Tissue Typing Coordinator as the patient is on a current chain/combination in a match run.
Awaiting ANZKX activation	Recipient has been registered for KPD but the enrolment hasn't been authorised by the ANZKX team.

DEFINITIONS

Term/abbreviation	Definition
ABOi	ABO incompatible
ANZKX	Australia and New Zealand Paired Kidney Exchange Program
DSA	Donor-specific antibody
eGFR	Estimated Glomerular Filtration Rate. A key indicator of kidney function.
EPTS	Estimated Post-Transplant Survival. It is a score that combines four clinical parameters (age, time on dialysis, prior solid organ transplant and diabetes) to estimate the post-transplant survival of kidney transplant recipients. A lower score indicates better survival.
IVR	Increased Viral Risk
Match Profile	In OM, the match profile contains all the information that will be used in matching algorithms
ОМ	OrganMatch
OOL	Organ Offer List
Recipient	A patient who requires an organ transplant
TRK	Tumour-resected kidney
TSANZ	The Transplantation Society of Australia and New Zealand
TWL	Transplant Waiting List
Transplantation Portal	OrganMatch Portal which is accessible by transplant and clinical units
UA	Unacceptable Antigens
VXM	Virtual Crossmatch

REFERENCED EXTERNAL DOCUMENTS

Document title	Source
Clinical Guidelines for Organ Transplantation from Deceased Donors.	TSANZ Clinical Guidelines - TSANZ

VERSION:

EFFECTIVE DATE: 17/09/202

REFERENCED INTERNAL DOCUMENTS

Document number	Source
OM-008	Patient Antibody Assessment
OM-012	Principles of the Kidney Matching Algorithms
OM-040	Organ Program Registration- Laboratory Portal
OM-049	Principles of the Heart Matching Algorithm
OM-054	Pool Management- Laboratory Portal
OM-070	Readiness Criteria- Laboratory Portal
OM-080	Kidney Transplant Waiting List (TWL) Urgent Listing Form

CHANGE HISTORY

Version number	Effective date	Summary of change	
1	08/08/2023	New document	
2	03/04/2024	OrganMatch Sprint 51 updates: Urgent liver enrolment updated with new fields. Other: Addition of EPTS in Section 1, Appendix 3 and Definitions. Update reference to clinical guidelines. Correction to the spelling of the document title in the header.	
3	Refer to footer	OrganMatch Sprint 54 updates: • Section 2.4 urgent heart updated with new comments box and transplant unit.	

ELECTRONIC SIGNATURE

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VERSION: 3

EFFECTIVE DATE: 17/09/202