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1. PERSON SEARCH

Clicking Search from the navigation pane opens the Person search pane.

arch
a

1.1 SEARCH USING FILTERS

To search for a person, you may search using several different criteria in combination:

- Enter two or more letters into either name field. Possible name matches will display immediately below the search box.
- For remaining criteria, enter the search details into any search criteria field and then click **Search** or press <Enter>. A list of people who meet the criteria will be displayed in the Search results on the right hand side of the page.
- Searching using the **Transplant Role** allows users to find records that have an enrolment for recipient or donor. Selecting unenrolled from the dropdown will return any records that have no current or historical enrolment i.e. patients or donors that have never been enrolled on a program.

SEARCHING FOR A PERSON IN ORGANMATCH USING FILTERS

1. From the navigation pane, click **Person**, then **Search**.



2. Select required Search criteria.

Search criteria		
DM ID		
Last Name		
First Name		
Date of Birth		
Defenses ID Trace		
Please Select	~	
Reference ID		
N/A		
Transplant Role		
All	~	
	Reset Filters Search	

Note:

If **Reference ID Type** is chosen, the **Reference ID** field becomes available so the reference can be added.

		Riesse Select	~
		Tiease Select	•
			Q
eference ID Type			
Please Select	~	Please Select	
		Hospital Reference	
eference ID		National Reference	
I/A			

3. Click Search.



Note: Click Reset Filters to reset all filters



4. Person records that match the filter criteria will appear in the Search results pane.

2. PERSON DETAILS

OrganMatch Transplantation Portal allows users to view information on recipients and donors.

Recipient and Donor information is found in the Match profile:

bp	gNeOo TpzjQ EORigb RECIPIENT
4	Female 35 years 2 months (09/12/1988)
>	Histocompatibility profile
>	Samples & test results
>	Medical information
>	Enrolments for transplant
>	Reports
>	Notes & attachments
>	De-identified Notes & attachments
>	TWL Match history
>	Living Donor Match History
>	Transplants
>	Demographic & contact details
>	Providers
>	Personal links

2.1 PERSON BANNER

The Person record displays key details about the person in a banner at the top of the screen for easy reference.

Match p	orofile						
FXohVbK s	sezhlb RmsT	RECIPIENT					
ŕ	Male 51 years 3 month	ıs (23/10/1972)	Ó	OM ID 0064355 OM Lab NSW	Lab Ref 4201 HLR Nat Ref 270029838	4	L I

Banner information	Notes
FXohVbK sezhlb RmsT	Patient Name – Last name First name
q RECIPIENT	Transplant role
Ŵ	Visually indicates gender – Male or Female
Male	Written Gender label
51 years 3 months (23/10/1972)	Calculated age in years/months, and date of birth Note – If a person does not have a date of birth entered, the banner will display 'Age Unknown'. Note – If date of death is added in person record, then age will stay the same.
Ó	Blood Group Note – Once the ABO has been Confirmed, the Final ABO will appear as a red blood drop in the banner. If no blood drop appears you know that the blood group has not been confirmed.
OM ID 0035683	OrganMatch ID (alphanumeric)
OM Lab NSW	OrganMatch Lab location
Lab Ref 4201 HLR	Lab reference number (alphanumeric)
Nat Ref 270029838	National reference number



2.2 PERSON DETAILS TABS

2.2.1 HISTOCOMPATIBILITY PROFILE

HLA TYPING PROFILE

The HLA typing of the patient is displayed. HLA results are used in matching. For further details such as testing method, test date, refer to patient report issued by the laboratory.

	В	с	DRB1	DQB1	DQA1	DPB1	DPA1	DRB3	DRB4	DRB5
03:01	*07:02	*07:02	*04:01	*02:02	*02:01	*04:01	*01:03		*01:01	
29:02	*44:03	*16:01	*07:01	*03:01	*03:03	*11:01	*02:01		*01:03	

UNACCEPTABLE AND ACCEPTABLE ANITGENS (UA & AA)

Sensitisation Category is displayed in this section.

An assessment of factors, such as HLA antibodies, previous transplant mismatches are used when defining a list of HLA donor antigens that would be considered unacceptable for an individual recipient.

- TWL UA will potentially exclude the patient from progressing through to the matching algorithms and therefore will be ineligible to be offered an organ from any deceased organ donor with those antigens.
- Living Donor UA will exclude KPD patients from being eligible to be offered a kidney from a live donor on the KPD with those HLA antigens.

Acceptable Antigens are used in specific cases, for example if the patient has an allele specific antibody.

There are three types of Unacceptable antigens in Organ Match:

- Antibody sourced the result of HLA antibody test results.
- Previous donor mismatch.
- Other HLA antigens added from other sources such as those to avoid high eplet loads.

Contact your local HLA lab for further explanation of UA or refer to Patient Antibody Assessment- Laboratory Portal, OM-008 for further information.

Antigens for Exclusion	Details		
Unacceptable & Accep	otable Antigens - TWL		
TWL mPRA			
9.9%			
Type †↓	Antigen 1	Source 11	
JA	A*02:01	Antibody Sourced	
AU	A*02:03	Antibody Sourced	
AL	A*02:05	Antibody Sourced	
JA	A*02:06	Antibody Sourced	
AU	A*02:07	Antibody Sourced	
AU	A*02:10	Antibody Sourced	
AL	A*25:01	Antibody Sourced	
AL	A*26:01	Antibody Sourced	
AU	A*26:02	Antibody Sourced	
AU	A*26:03	Antibody Sourced	
JA	A*33:01	Antibody Sourced	
JA	A*33:03	Antibody Sourced	

Antigens for Exclusion	Details		
Unacceptable & Accept	table Antigens - Living	Donor	
38.5%			
Type 1⊥	Antigen 11	Source 11	
UA	B*13:01	Antibody Sourced	
UA	B*13:02	Antibody Sourced	
UA	B*13:02	Previous Donor Typing	
UA	DRB1*07:01	Antibody Sourced	
UA	DRB1*07:01	Previous Donor Typing	
UA	DRB1*09:01	Antibody Sourced	
UA	DRB1*09:02	Antibody Sourced	
UA	DRB1*12:01	Antibody Sourced	
UA	DRB1*12:02	Antibody Sourced	
UA	DQB1*02:01	Antibody Sourced	
UA	DQB1*02:02	Antibody Sourced	
UA	DQB1*02:02	Previous Donor Typing	

MPRA (MATCH CALCULATED PANEL REACTIVE ANTIBODY)

Provides an estimate of the percentage of deceased organ donors that will be incompatible for a recipient based on the antigens assigned as unacceptable. The mPRA represents the HLA antigen frequency in the population, based on a pool of donors from the Australian population. If more than one HLA antigen is unacceptable, the mPRA is the total frequency of the HLA antigens.

Unacceptable & Acceptable Antigens - TWL
TWL mPRA
99.9%

2.2.2 SAMPLES & TEST RESULTS

The following tabs are viewable:

amples HLA antibody screen results Non-HLA antibody results Crossmatch Blood	od droup
--	----------

- Samples
- HLA antibody screen results
- Non-HLA antibody results
- Crossmatch
- Blood group

SAMPLES TAB

Samples from the Lab Portal can be viewed as read only in the Transplant Portal. The columns in the table are as below. Samples can be expanded to view test results in the child table.

Sample Date 1	Sample Reference 11		Type 11	Microfuge 1	Reserve 1	1 3	Sample Tag 11	Tests 11
12/12/2023	V-23-22814-A		Serum	0	1			2
15/11/2023	V-23-20890-A		Serum	0	1			0
	_							_
Sample Date 11	Sample Reference 11			Type †↓	Microfuge 1	j	Reserve 11	Sample Tag 11
12/12/2023	V-23-22814-A			Serum	0		1	
Test Method 11		Short Name 1		Test Type ↑↓	Te	est Date 11		Testing Laboratory 11
Luminex Single Antigen Class I		SAG1		HLA Antibody	1	8/12/2023		VIC Tissue Typing Laboratory
Luminex Single Antigen Class II		SAG2		HLA Antibody	1	8/12/2023		VIC Tissue Typing Laboratory
		JAGE						
ample		JAGE	×					
ample	Sample Type	500L	×					
ample iample Reference * /-23-22814-A	Sample Type Serum (SRM)	*	×					
ample ample Reference * -/-23-22814-A ample Date *	Sample Type Serum (SRM)	*	×					
ample ample Reference * -23-22814-A ample Date * 2/12/2023	Sample Type Serum (SRM)		Х					
ample ample Reference * -23-22814-A ample Date * 2/12/2023 Alicrofuge Inventory	Sample Type Serum (SRM) Reserve Inver	* ttory	×					
ample Reference * -23-22814-A ample Date * 2/12/2023 ticrofuge Inventory	Sample Type Serum (SRM) Reserve Inver 1	*	×					
ample Reference * -23-22814-A ample Date * 2/12/2023 ficrofuge Inventory ample Tag	Sample Type Serum (SRM) Reserve Inver 1		х					
Imple ample Reference * -23-22814-A ample Date * 2/12/2023 licrofuge Inventory ample Tag	Sample Type Serum (SRM) Reserve Inver 1	* htory	Close					

HLA ANTIBODY SCREEN RESULTS

Verified HLA antibody results are viewable if the checkbox View in Transplantation Portal is selected in OrganMatch - Lab Portal. Hovering over Contain Notes displays reportable notes.

Note: Results from April 2019 are viewable. For results prior to this date contact your local Tissue Typing Lab.



Further details are viewable by clicking the row.

 Sample & Test Result 	ılt Details			
Sample Reference	V-23-22814-A	Sample Date	12/12/2023	
Test Method	SAG1	Result	Positive	
lg Isotype	IgG	Class	Class I	
Sera Treatment	EDTA	Test Date	18/12/2023	
Test Reference	23-LSLXWS-979_LSLXS1	cPRA	-	
Testing Laboratory	VTIS	PRA		
Sample Tag				
Results				
Locus All	\checkmark			
	59 record/s fou	ind		
Antigen ↑↓	MFI 11	A		
B*13:02	21762			
B*13:01	18986			
A*68:01	17090			
A*25:01	15286			
A*34:01	15148			
A*66:01	15101			
A*34:02	14938			
A*69:01	14929			
A*33:03	14213			
A*26:01	14139			
A*68:02	14015			
B*27:08	11939			
		•		

NON-HLA ANTIBODY RESULTS

Verified Non-HLA antibody result are viewable. Only ATIR results will be shown.

146853 05/11/2021 ATR-EUSA 8.6 uml Negative 🗸	0/2021 146853 05/11/2021 ATTR-EUSA 8.6 u/ml Negative 🗸	Contains Note(s) 11	Verified	Interpretation 11	Test Result 11	Test Method 11	Test Date 11	Sample Reference 11	mple Date 11
			~	Negative	8.6 u/ml	AT1R-ELISA	05/11/2021	146853	/10/2021
					> >> 10 ¥	« « 1			

CROSSMATCH

Verified crossmatch results are viewable in the Transplantation Portal. The crossmatch record can be expanded, and the sample and test results viewed by clicking on the crossmatch record.

Note: Patient or donor details are withheld for records that are not linked to the users hospital access.

ples HLA antibody scree	n results Non-HLA antibody res	alts Crossmatch Blood group				
						11 record/s found
Serum Name 11	Sample Date 11	Sample Reference 11	Cell Name 11	Sample Date 11	Sample Reference 11	Test Date 11
WYadF kuylgC	12/04/2018	692668	Name Withheld	29/05/2018	18W04562	29/05/2018
Crossmatch Type	Additive Cell Trea	tment Result Score	Result Chi	annel Shift from threshold	XM Date	Test Reference
CDC-TXM	Neat	1	Negative		29/05/2018	
CDC-TXM	Neat	1	Negative		29/05/2018	
CDC-BXM	Neat	1	Negative		29/05/2018	

	XM					
atory	NSWTT					
ils			Cell Deta	ils		
	WYadF kuylgC		Cell Name		WYadF kuylg	с
	16/10/1982		Date of Bi	rth	16/10/1982	
eference	3990 HR		Laborator	/ Reference	3990 HR	
ence	676011		Sample Re	ference	367608	
	Serum		Sample Ty	pe	PBL	
	14/09/2016		Sample Da	ite	14/09/2016	
esults						
						1 record/s found
Additive ↑↓	Cell Treatment ↑↓	Result Score ↑↓	Result ↑↓	Channel Shift from threshold ↑↓	XM Date ↑↓	Test Reference ↑↓
			Negative		15/09/2016	
	Is ference ince sults	itory NSWTT Is WVadF kuylgC 16/10/1982 ference 3990 HR 676011 serum 14/09/2016 sults Cell Treatment 11	itory NSWTT Is 16/10/1982 ference 3990 HR 676011 Serum 14/09/2016 14/09/2016	itory NSWTT Is Cell Deta 16/10/1982 Date of Bin Serum Sample Re Serum Sample Ty 14/09/2016 Sample Date	itory NSWTT Is Cell Details Is Cell Name 16/10/1982 Date of Birth 16/10/1982 Date of Birth 3990 HR Laboratory Reference 3990 HR Sample Reference Serum Sample Type 14/09/2016 Sample Type sults Channel Shift for threshold 1 Channel Shift	itory NSWTT Is Cell Details WYadF kuylgC Cell Name WYadF kuylg 16/10/1982 Date of Birth 16/10/1982 3990 HR Laboratory Reference 3990 HR 3990 HR Sample Reference 367601 Serum Sample Date 14/09/2016 tube Sample Type Bitt Additive 11 Cell Treatment 11 Result Score 11 Result 11 Channel Shift from threshold 11 XM Date 11

BLOOD GROUP

ABO, Rhesus and ABO subtype blood group details can be viewed.

Interim and verified blood group results are viewable. Hovering over the displays details of person who last updated and verified the person blood group.

A formal blood group report must be uploaded via Notes & attachments. When adding the note select the **Category** as Person and **Sub-Category** as ABO Forms. This allows Laboratory Portal users to view the report and verify the result.

For further information on adding a note see Notes and Attachments- Transplantation Portal, OM-077.

amples	HLA antibody screen results	Non-HLA antibody results Crossmatch	Blood group	
0		Rhesus 🚯	ABO Subtype	0
Final		Positive Final	A1 Final	

2.2.3 MEDICAL INFORMATION

Medical information can be viewed:

Fernale 52 years 7 months (17/11/1970)	OM ID 00 OM Lab N	30209 Silv	Lab Ref 02560 KR	4	d Send Notification Match Profile
Medical information					
General Information					U View Notes
ericht & Weight					Great
Seight (cms)	Weight (eg)		5MI	Predicted Heart Mass	
dedical conditions					
mmary Diagnosis lefux Nephropathy	Additional Diagnosis		Unabetes		
Rechanical support (pe of Mechanical Support					
terro and information					
lumber of Pregnancies	Date of Last Prephancy N/A				
Drug treatment					
leceiving Drug Treatments?	As At N/A		Description of Drug Treatments		
leceiving immunosuppression?	As At N/A				
Details of death					
late of Death					
ause of Death	Specific Cause of Death				
fedical events					
B Add Medical Event					2 record/b (burnd
Type 11	Start date 11	End date 11	Hospital 11		Comment 11
Haemodialysis	01/08/1983		Prince Henry Hospital – Sydney (NPHH)		
Historical Dialysis for Matching	01/08/1983				

Information can be added and edited in these sections.

Recipients enrolled on Liver TWL program will have a **Liver Recipients** tab viewable in the **Medical Information** section. This contains data required for listing an urgent liver recipient.

For further information refer to Liver Transplant Waiting List Enrolment - Transplantation Portal, OM-026.

General Information	Liver Recipients	

Medical Event information can be added to Person Details. The medical event box also has a comments section for free text information.

ADD OR EDIT MEDICAL EVENTS

1. Under Medical events, click Add Medical Event.

Add Medical Event				2 records found
pe 11	Start date 🕫	End date 11	Hospital 🖽	Comment 11
Add Medica	l Event			
E Had mealed				

Enter a Start Date, and an End Date (if known).
 From the Medical Event field, select the medical event.
 From the Hospital field, select the hospital if applicable.
 Free text can be added in the Comment field.

dd/mm/yyyy		End Date dd/mm/yyyy		
Medical Event *		Hospital		- 8
Please Select	~	Please Select		\sim
			Cancel	Save
			Cancel	Save

3. Click Save.

Click Cancel to close the box without saving.



- 4. You can view the new record in the table.
- 5. Click on the record and click **Edit** to edit or delete the record. Click **Close** to close the record.

tart Date *	☐ Edit
01/08/1983	
Medical Event *	Hospital
Haemodialysis	Prince Henry Hospital - Sydney (NPHH)
Comment	
	Close

 Make any edits to the information and click Save, or Cancel to close the box without saving. Click Delete to delete the record.

puate medical event			~
Start Date *	En	d Date	📋 Delete
01/08/1983	(ld/mm/yyyy	
Monday, August 1, 1983			
Medical Event *	Ho	ospital	
Haemodialysis	✓ F	Prince Henry Hospital - Syd	iney (NPHH) 🗸 🗸

2.2.4 ENROLMENTS FOR TRANSPLANT

Current and historical enrolments can be viewed. View History of status changes is also available.

urrent History						
						1 record/s found
de 1↓	Organ Program 11	Pathway 11	Waiting Time 11	Ready 11	Status 11	
cipient	Kidney	TWL	10 months	×	On Hold	
			1 > >> 10 ×			

A new enrolment can be added via Registration in the Transplantation Portal. Each Organ Program (OP) and Transplant Pathway (TP) requires its own enrolment. See registration documents for further information:

- Kidney Transplant Waiting list (TWL) Registration Transplantation Portal, OM-019
- Kidney/Pancreas Transplant Waiting list (TWL) Registration Transplantation Portal, OM-020
- Heart Transplant Waiting list (TWL) Registration Transplantation Portal, OM-039
- Lung Transplant Waiting list (TWL) Registration Transplantation Portal, OM-021
- Liver Transplant Waiting list (TWL) Registration Transplantation Portal, OM-045
- Kidney Paired Donation (KPD) Registration Transplantation Portal, OM-022
- Living Directed (LDD) Registration Transplantation Portal, OM-050
- ANZKX Registration and Enrolment Transplantation Portal, OM-029

For each OP/TP enrolment, a Ready status will be displayed in the Enrolment table.

See Readiness Criteria – Transplantation Portal, OM-035 for further information.

It is possible for a person to be enrolled in one or all Transplant Pathways for their Organ Program enrolment. i.e. any combination is allowed.

Current Transplant Pathways include:

- TWL Transplant Waiting List
- LDD Living Directed Donor
- KPD Kidney Paired Donation

WAITING TIME

The Waiting Time calculation is based on the Organ Program – Transplant Pathway.

- Waiting time for Kidney-TWL or Kidney-KPD is calculated:
 - from the Dialysis for matching Start Date up to the current system date.

If there is no Dialysis for Matching - Start Date then the system displays " - ".

- Waiting time for Kidney/Pancreas is calculated:
 - From the Referral date, if Referral date has a value, and eGFR at referral is less than 15.
 - From Date eGFR is less than 15ml/min if there is no Referral date or eGFR at referral is equal to or greater than 15.
 - if none of the above is met, then Waiting time is null.
- For all other Organ Program Transplant Pathways, the Waiting Time is calculated:
 - from the Date Enrolled in OrganMatch on the Transplant Program up to the current system date. This date may differ from the transplant units waiting time.

When the enrolment ends, the Waiting Time does not continue to 'elapse'. Whatever the waiting time was when the enrolment ended, it will stay at that value.

2.2.5 REPORTS

Authorised reports are viewable and can be downloaded.

See Accessing Reports – Transplantation Portal, OM-010 for further information.

ast Updated On 11	Last Updated By 11	Sub-category 11	Title 11	Details 11	No. of Attachments 11
1/11/2021		Reports	20211111_Q1708_3990_HR_Transplant Event	Post Tx sample date 05/11/2021	1
/07/2021		Reports	20210706_Q1708_3990_HR_Transplant Event	Post TX_serum date 01/07/2021_Routine	1
			« < 1 > » 10 ¥		

2.2.6 NOTES & ATTACHMENTS

Users can add notes or attach files in the **Notes & attachments** section of the person record. Up to 5 attachments can be added for any note and attachments must be less than 2MB in size.

See Notes and Attachments- Transplantation Portal, OM-077 for further information.

totes of attactiments							-
rent History							
Add Note							
egory	Si	ib-category					- 1
I	~	All	~				
ast Updated On 11	Last Updated By 1	Created In 11	Sub-category 11	Title †↓ Detail	s ↑↓ Total No. of Attachments ↑↓	Has Attachments 1	

2.2.7 TWL MATCH HISTORY

The TWL Match history pane shows all the match events for an individual. The sort order is by **Event Date** (which is the date and time matching was last completed for the organ program and transplant pathway).

The default Algorithm Assessment is set to Yes, thus displaying donors that passed through to matching.

Refer to Transplant Waiting List (TWL) Match History- Transplantation Portal, OM-059 for further information.

									📥 Export Ma	tch History	Reset Filters
porithm Assessment		Transplanted				Offer Status			Reason for Decline		
'es	~	All			~	All		~	All		~
Match Details	Mat	ched Person					Outcome				
Organ Event D	ate 11 OM ID 11	Donor ID 11	Algorithm Assessment 11	Blocked 11	Compatibi Status 11	lity	Transplanted 11	Offer Status 11	Reason(s) for Decline 11	Rank 11	Published Status 11

2.2.8 LIVING DONOR MATCH HISTORY

Once a match event for LDD or KPD is published it is viewable in the Transplantation Portal through the Living Donor Match History.

The match event can be viewed by clicking on the highlighted row and this displays histocompatibility information about the patient and the matched donor.

See Match Event Assessment- Transplantation Portal, OM-062 for further information about match events.

Igorithm Assessment		Transplanted		Offer Status			Reason for Decline		Reset Filters
All	~	All	~	All		~	All		~
	Match Details		Mat	ched Person			Outcome		
Organ Program 1↓	Pathway 11	Event Date 11	OM ID 11		Algorithm Assessment 11	Con	npatibility us †↓	Transplanted 11	

2.2.9 TRANSPLANTS

Once confirmation has been received that the transplant proceeded, a transplant event is created.

The transplant record is then displayed in the Transplants section.

The following information can be viewed for previous transplants:

Transplant Date 1	Donor ID / Lab Ref 1	Organ Program 1	Transplant Pathway 🗈	Last Updated On 11
15/05/2015	D15-0186	Lung	TWL	13/10/2022
		« < 1 > » 10 ¥		

Click on the row and the transplant event and Histocompatibility assessment can be viewed. This contains DSA assessment and crossmatch assessment.

2.2.10 DEMOGRAPHIC & CONTACT DETAILS

Demographic and contact details in the Person record has three sections:

- Main Information
- Contact Information
- Reference Information

The following information can be added and edited by Coordinator access:

- Ethnic Origin
- Specific Ethnic Origin
- Is the person of Aboriginal or Torres Strait Islander origin?
- Residential Country
- Residential State
- Postcode
- Mobile Phone
- Home phone
- Email address

Note: National Reference and Off System Donor fields cannot be edited.

VIEW AND EDIT DEMOGRAPHIC AND CONTACT DETAILS

1. In the Demographic & contact details section, Main Information, Contact Information, and Reference Information is displayed.

			C# Edit
Main information			
Last Name *	First Name *	Middle Name	
piPmkDbR	YsEZbp	BDfzR	
Date of Birth *	Age	Off System Donor	
24/07/1977	46 years 6 months		
Gender			
Female			
Ethnic Origin	Specific Ethnic Origin	is the person of Aboriginal or Torres Strait Islander origin?	
Contact information			
OM Laboratory *			
NSW			
Residential Country	Residential State/Territory	Postcode	
Australia	ACT		
Mobile Phone	Home Phone	Email Address	
Reference information			
National Reference	Laboratory Reference	Date Registered	
270255151	19312 KR	21/11/2014 14:49	

To edit information in this section, click Edit.



- 2. Edit the fields required.
- 3. Click Save.

Click Cancel to close the box without saving.



2.2.11 PROVIDERS

Hospital and provider links allow access to the person record through the Transplantation Portal. Only links in the **Current** tab will give access to the record through the Transplantation Portal. The links can be viewed in the Provider section and the Coordinator role can edit the links.

Ended hospital/provider links are viewed in the History tab.

		1 record/s found
Reference 11	From 11 To 11	Receive Reports 11
500231710	09/02/2023	×
« < 1 > » 10 ¥		
	Reference 11 500221710 ≪ < 1 → ≫ 10 √	Reference 11 From 11 To 11 500231770 00(02/2023) 40 10 V

ADD A HOSPITAL OR PROVIDER LINK

1. Click Add Hospital Link or Add Provider Link.



2. Select the hospital from the Hospital drop down or the doctor from the Provider dropdown.

Hospital *	Hosp	ital Reference	
Please Select	~		
From Date *	To Da	ite	
13/02/2024	dd/	imm/yyyy	
Receive Reports			
Comment			

Note: Adding a Provider already linked, brings up error message.

rovider *	
Dr Jenny Chen	~
rovider already linked to this person	

3. If a hospital medical reference number is available add it to the Hospital Reference.

Hospital Reference		

- 4. The **From Date** defaults to the day the link was added. Modify the date if the association with the hospital or provider began prior to this.
- Select Receive Reports checkbox if required.
 Note: The Provider Link allows the Transplantation Portal user to view the report in the person record at any time.
- 6. Add **Comment** if required.
- 7. Click Save.



EDIT HOSPITAL OR PROVIDER LINK

1. Click the Hospital or Provider link record to update in **Current** tab.

Provider links	
Current History	
🗄 Add Provider Link	
Provider 11	Role 11
Dr Jenny Chen	Physician

Note:

Hospital and Provider Links cannot be edited in History tab.

2. Hospital Link or Provider Link screen displays.

		🕼 Edit
Provider *	Role	
Dr Jenny Chen	Physician	
From Date *	To Date	
13/10/2020		
Receive Reports		
Comment		
		Close

3. Click Edit.



- 4. Edit Hospital Link or Provider Link as required.
- 5. Click Save.



ENDING A HOSPITAL OR PROVIDER LINK

1. Click the row for the Hospital or Provider.

		CZ Edit
Hospital *	Hospital Reference	
Royal Adelaide Hospital - Renal Unit (SROYR)	500231710	
From Date *	To Date	
09/02/2023		
Receive Reports		
Comment		
		Close

2. Click Edit.



3. Add the date the link was ended in the **To Date** box.



4. Click Save.



2.12 PERSONAL LINKS

A person can be associated to another person in OrganMatch via a personal link. Personal links are maintained in the Person record. A link can be between a recipient and, for example, a relative or friend when they are on the KPD or LDD pathway.

The personal link is created between the pair when they are registered for KPD or LDD through the Transplantation Portal.

The name of the donor will be withheld if the record is not linked to the users hospital.

Clicking on the donor name will navigate to the donor match profile.

lame 11	Relationship 11	Date created 11
FVo xhJD	Sibling	24/11/2022
PsgvJ NHQSur	Sibling	29/09/2022
lame Withheld	Partner	13/02/2024
	« < 1 > » 10 v	

VIEW PERSONAL LINK

1. In the **Personal Links** section, the list of personal links is displayed.

		2 record/s found
Relationship 11	Date created 11	
Partner	28/09/2023	
Sibling	03/02/2021	
_		
	Netationalyp 11 Parmer Sölding	Relationship 1; Date created 1; Parmer 28/09/0023 Sibling 03/02/0031

2. Click the name of the person to view their Person record.



OR

Click the row to view the **Personal Link** record.

Name 11	Relationship 11	Date created 11	
aFYCDIT QUbHch	Partner	28/09/2023	

OM-083
VERSION: 3
EFFECTIVE DATE: 17/09/2024

ADD PERSONAL LINK

Note: Users can only add links for records which are associated to their hospital.

1. Click Add Personal Link.



2. Search for the record by entering the name in the Name of Person box and select the record.

dd Personal Lin	ık				×	
Name of Person *						
YDAOsqnC						
YDAOsqnC	qgvjUVI		0075086	26/09/1957	Female	VIC
Please Select		~				
				Cancel	Save	

3. Select the relationship from the **Relationship Type** dropdown.

	^
lame of Person *	
YDAOsqnC qgvjUVI	
elationship Type *	
Please Select 🗸]
Please Select	
Partner	Cancel Save
Child	
Parent	
Sibling	
Identical twin	

4. Click Save.

Cancel	Save

EDIT PERSONAL LINK

The **Relationship Type** on an existing personal link can be updated.

1. In the **Personal Links** section, click the row to view the **Personal Link** record.

ame of Person *
ame of Person *
YCDIT QUbHch
elationship Type *
rtner
Clos

2. Click Edit.



3. Select the relationship from the **Relationship Type** dropdown.



Note: Link cannot be deleted displays.



4. Click Save.

DEFINITIONS

Term/abbreviation	Definition
AA	Acceptable Antigen. Antigens that may be considered for organ transplantation purposes. If the antigen is listed as acceptable it allows the patient to pass through to matching with donors that have that antigen.
ABO	ABO blood group system
AT1R	Angiotensin Type 1 receptor
LDD	Living Directed Donor
KPD	Kidney Paired Donation
mPRA	Match calculated panel-reactive antibody. Provides an estimate of the percentage of deceased organ donors that will be incompatible for a recipient based on the antigens assigned as unacceptable for a recipient. This is based on a pool of donors from the Australian population and should represent the HLA antigen frequency in the population. If more than one HLA antigen is unacceptable, the mPRA is the total frequency of the HLA antigens.
OM ID	Unique OrganMatch identifier of the person
OP	Organ Program
ТР	Transplant Pathway
TWL	Transplant Waiting List
UA	Unacceptable (HLA) Antigen is an antigen that has been determined as high risk with any potential donor and should be avoided for transplantation purposes.

REFERENCED INTERNAL DOCUMENTS

Document number	Source
OM-008	Patient Antibody Assessment- Laboratory Portal
OM-010	Accessing Reports – Transplantation Portal
OM-019	Kidney Transplant Waiting list (TWL) Registration – Transplantation Portal (OM-019)

OM-020	Kidney/Pancreas Transplant Waiting list (TWL) Registration – Transplantation Portal (OM-020)
OM-021	Lung Transplant Waiting list (TWL) Registration – Transplantation Portal
OM-022	Kidney Paired Donation (KPD) Registration – Transplantation Portal
OM-026	Liver Transplant Waiting List Enrolment - Transplantation Portal
OM-029	ANZKX Registration and Enrolment – Transplantation Portal
OM-031	OM Quick Reference Guide – Registration
OM-035	Readiness Criteria – Transplantation Portal
OM-039	Heart Transplant Waiting list (TWL) Registration – Transplantation Portal
OM-045	Liver Transplant Waiting list (TWL) Registration – Transplantation Portal
OM-050	Living Directed (LDD) Registration – Transplantation Portal
OM-059	Transplant Waiting List (TWL) Match History – Transplantation Portal
OM-062	Match Event Assessment – Transplantation Portal
OM-077	Notes and Attachments – Transplantation Portal

CHANGE HISTORY

Version number	Effective date	Summary of change
1	03/04/2024	First version of document
2	28/05/2024	 Sprint 52 update: Section 2.2.3 updated to include new tab for Liver recipients. Referenced Internal Documents table updated with reference to OM-026.

3	Refer to footer	Sprint 54 update:
		 Section 1.1 updated to include new search criteria for transplant role.
		Other:
		Table of contents added.

ELECTRONIC SIGNATURE

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